

## CUSTOMER INSTRUCTIONS FOR RETURNING HOLOGIC PRODUCTS

## This Return Kit Contains:

- Bubble Wrap (Wrap product in and place into White Internal Box)
- 1 Clear Resealable Bag for White Internal Box
- 1 Red Biohazard Bag that goes inside the White Internal Box
- 2 Shipping Boxes (White Internal Box and RMA Product Return Shipping Box)
- 1 Cardboard Divider
- Outer Shipping Box (To be discarded after opening)

## Instructions for packaging:



- 1. Empty any remaining fluid from the device as best as possible without damaging the device.
- 2. Carefully **place the protective sheath on the device tip** and place the device back in the original product tray (if applicable). Do not use staples to seal product packaging. The staples can cause a puncture hazard.
- 3. Place the device into the **Red Biohazard Bag** (primary bag) and seal the bag with tape or wire tie only. \* Biohazard Return Kit- 2 needles can fit in each Biohazard return kit
- 4. Place the bagged device on top of the **Cardboard Divider**. Use **Bubble Wrap** as needed to fill the remaining empty space.

5. Close the **Internal White Box** and secure the lid completely. Place the Internal White Box inside the **Clear Re-Sealable Bag**.



6. Remove as much air as possible before sealing. Insert Internal White Box into the **Product Return RMA Shipping Box** and tape box closed.



- 7. Complete the **box for shipping to Hologic** Inc.
  - Write your RMA number on the Product Return Shipping Box.
  - ♦ Your RMA number will be provided to you by Hologic after receiving the complaint.
  - ♦ Use the FedEx Airbill sent by Hologic Service Operationsor use the applicable international FedEx Airbill. (only applicable countires outside U.S Continental, OCONUS). Call Hologic Hologic Service Operations if needed.
  - If you are returning a TruNode Probe, TruNode UFU, ATEC, Eviva or Brevera Biopsy System Adapters, a LOCalizer or a Mini-LOC reader, probe or tag applicator, a Mammosite or a Contura and you are from a country outside of U.S. Continental please use the Return Shipping labels sent by Hologic Service Operations Team that contains Hologic Costa Rica address (International Costa Rica Shipping label). If you are returning any other unit, please use the Return Shipping label sent by Hologic Service Operations Team that contains Steri-Tek address.



If you have any questions about this procedure, contact Hologic: Hologic, Inc. (877) 371-4372	